

Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

August 7, 2018

7732 W Glasgow Pl., Littleton CO

7:00 PM

Meeting was called to order at 7:05 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Steve Olson, Mary Schneider, RJ Maunton and Mary Swanson

Board members absent and excused: Eileen Hoffman

CPMG Staff: Virginia Johnson, Association Manager

Contractors:

Homeowner Forum: 2 homeowners in attendance – Topics include plumbing

Approval of Meeting Minutes:

- **Motion:** To approve the April 17, 2018 meeting minutes as written was made by RJ Maunton, seconded by Mary Swanson, and passed unanimously.

Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

Business & Discussion Items:

- **Motion:** to approve the Insurance for 2018-2019 for a total cost of \$32,478.00 was made by RJ Maunton, seconded by Steve Olson and passed unanimously.
- **Motion:** to approve the 2019 Budget with a 3% increase was made by Mary Swanson, seconded by Steve Olson and passed unanimously.
- **Motion:** to approve the landscape bid to work on common area bids for a total cost of \$7,291.20 minus whiskey barrels was made by RJ Maunton, seconded by Mary Schneider and passed unanimously with the work to be done in the spring of 2019.
- **Discussion:** when the landscape contract is presented next year some things will need to be included: mowers are skipping spots, need to use a walking mower on the hills and weed whacker is getting too close to the trees.
- **Discussion:** to remove the shut off valve from 7816 and install in 7812 was discussed. Ghent from Proway will do the work or have his plumber do the work.

Financials/Legal:

- **Motion:** To accept the June 2018 and July 2018 financials as prepared by CPMG, subject to audit, was made by Mary Swanson, seconded by RJ Maunton and passed unanimously.

Review: The Attorney Status Report was reviewed.

Architectural: None

Correspondence: None

Hearings: None

Adjournment: 7:50 p.m.

Next Meeting: October 16, 2018

